ROLE OF THE PRESIDENT

The President is elected at the P&C Association’s AGM each year.

DUTIES

The President is responsible for:

- The successful functioning of the P&C Association.
- The attainment of the P&C Association’s objectives.
- Ensuring that the P&C Association takes part in decision making processes in the school.
- Fostering fair participation of all members and ensuring that all new members are made feel welcome.
- Supporting volunteers.
- Consistent adherence to the constitution.
- Acting as the P&C Association’s spokesperson when public statements or actions are needed.
- Setting up lines of communication with the Principal.
- Being a signatory on the associations bank accounts.
- Chairing meetings (see Fact sheet 10, Chairing meetings), but in the absence of the President, one of the Vice-Presidents will chair the meeting.

VOTING

The President is entitled to the same voting rights as any member. However a President, when in the chair, often abstains from voting in order to preserve the impartiality of the position.

The person chairing the meeting does not have a casting vote in the event of a tied vote. In the event of a tied vote, the motion should be lost.

SUB COMMITTEES

The President is automatically a member of ALL P&C sub-committees.

The President should be informed of all sub-committee meetings and decisions.

An experienced President gives opportunities to the vice-presidents to develop their skills in chairing meetings. Federation recommends that a vice-president be delegated to chair part of a meeting. The training process could also include delegating the responsibility of sub-committee leadership to vice-presidents. The president also has important responsibilities outside meetings and is looked to as a leader of the parent community.